



## Homeowner Association Neighborhood Entryway Security Camera Grant Program Application

Homeowner Association(s): \_\_\_\_\_

Designated Homeowner Association Representative(s): \_\_\_\_\_

\*Please attach proof of HOA, letter of interest, HOA minutes or resolution

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Proof of purchase from approved vendor: Yes  No

### **Proposed Security Camera Location Information**

Cross Streets: \_\_\_\_\_

Private Property: Yes  No  Public Right of Way: Yes  No

\*If yes for public right-of-way, complete separate application for license agreement.

Location where power will be placed (specify exact location): \_\_\_\_\_

Installation Equipment Options Pole: Yes  No

Preliminary Site Visit Conducted by City Staff: Yes  No

Date of Site Visit: \_\_\_\_\_

I, \_\_\_\_\_ (designated HOA Board Member) on behalf of the  
\_\_\_\_\_ (HOA Name), agree to abide to the City of Rolling  
Hills Estates' Homeowner Association Neighborhood Entryway Security Camera Grant  
Program terms and conditions, including the conditions of all City-issued permits for the  
equipment. The HOA acknowledges and agrees to the following grant program conditions: the  
HOA is the owner of the security camera system purchased from Obsidian Integration or  
Vigilant Solutions; is responsible for all equipment and installation costs, ongoing operating  
costs, warranty fee and maintenance service fee(s);. Compliance with the grant terms also  
requires that the Los Angeles County Sheriff's Department be provided the ability to locate,  
review and download video from the security camera system for law enforcement purposes.  
The HOA further agrees to submit the required proof of purchase documentation to the City  
of Rolling Hills Estates in order to receive a one-time City grant in the amount of \$1,500 as a  
reimbursement for the installed security camera system at the HOA entrance.

---

Signature of HOA Board representative

**Permits:**

Permit/Plan Check Application Required: Yes  No

If yes, approved by RHE staff on: \_\_\_\_\_ Zone Clearance No. : \_\_\_\_\_

If yes, approved by RHE Building and Safety Department on: \_\_\_\_\_

Date of Final Site Visit: \_\_\_\_\_

Staff Initials: \_\_\_\_\_

**OFFICE USE ONLY**

---

Proof of purchase or contract: Yes  No

Security camera location eligible per City requirements: Yes  No

Camera Right-of-Way Application Required: Yes  No

\*If yes, complete separate application and agreement

Fee: \$ \_\_\_\_\_

Approved- Rolling Hills Estates Staff Member: Yes  No

---

Staff Name, Title and Signature

Date



## City of Rolling Hills Estates Homeowners Association Neighborhood Entryway Security Camera Grant Program Policy

### **PROGRAM DESCRIPTION:**

The City of Rolling Hills Estates Homeowners Association (HOA) Neighborhood Entryway Security Camera Grant Program is part of the *community* component to the City's expansive public safety enhancement plan.

The program assists HOAs in making their neighborhoods safer through the installation of neighborhood entryway security cameras. A total of \$15,000 is budgeted for this grant program. The grant funding is a reimbursement after the purchase and installation of an approved camera system.

### **GRANT AWARD:**

HOAs that meet required criteria outlined in this policy and the application will be eligible for a one-time grant award of \$1,500 per neighborhood effective January 1, 2019.

### **PROGRAM ELIGIBILITY:**

The neighborhood must be located in the City of Rolling Hills Estates. All formal Homeowners Associations are eligible; including organized HOAs that meet regularly to discuss and take action on items of interest to the neighborhood. The first step is to provide the City with a letter of interest or HOA resolution. Upon review of eligibility, interested neighborhoods are required to follow the City's application process. A limited amount of grant funding is available and will be distributed as a first-come, first-serve basis. Applications are available by contacting Administrative Analyst Jessica Slawson at (310) 377-1577 x 122 or [jessicas@rollinghillsestatesca.gov](mailto:jessicas@rollinghillsestatesca.gov)

### **PROGRAM REQUIREMENTS:**

Applicants must select one of the City's approved vendors for camera purchases and installation:

Obsidian Integration LLC	<a href="mailto:info@obsidianintegration.com">info@obsidianintegration.com</a> (844) 672-2662
Vigilant Solutions	<a href="mailto:Greg.mills@vigilantsolutions.com">Greg.mills@vigilantsolutions.com</a> (858) 287-0067

These City-approved vendors are reputable companies that currently service other Peninsula and South Bay cities and have been vetted by the Los Angeles County Sheriff's Department (LASD). The vendors supply cost-effective equipment that meets required technical specifications to ensure quality video footage as recommended by the LASD's Technology and Support Division.

Cameras must be installed at approved neighborhood entrance locations only; private property is preferred, however applicants may apply for a license agreement on public property if eligible under the City's Neighborhood Security Camera Right-of-Way Agreement Policy and the applicant agrees to comply with all of the terms and conditions of that policy and the applicable license agreement.