CITY OF ROLLING HILLS ESTATES

PUBLIC WORKS PERMIT

Inspections Are Available
Monday Through Friday

Inspection Request: (310) 502-9931

APPLICATION FOR: ☐ CONSTRUCTION ☐ EXCAVATION ☐ ENCROACHMENT

APPLICANT			LOCATION	
COMPANY NAME			PURPOSE	
STREET ADDRESS			ESTIMATED START DATE	ESTIMATED COMPLETION DATE
CITY	STATE	ZIP CODE	LENGTH OF PIPE, CONDUIT, OR CABLE	
PHONE NUMBER			SIZE AND TYPE	
EMERGENCY CONTACT PERSON & PHONE NO.			LENGTH AND WIDTH OF EXCAVATION	TYPE OF SURFACE
COMMENTS				

NOTES

1. All work shall be done in accordance with the Standard Specification for Public Works Construction, latest edition and addendums, unless otherwise specified.
2. Traffic controls throughout permit construction shall conform to the current State of California Manual of Traffic Controls for Construction and Maintenance Work Zones, latest edition.
3. Provisions shall be made for lighted barricades; delineators and traffic control personnel to adequately protect the traveling public during construction and excavation operations. When necessary for public safety, traffic control shall be on duty twenty-four (24) hours of each day.
4. A copy of this permit shall be kept at the site of work at all times and produced upon demand.
5. All work authorized under this permit MUST BE COMPLETED WITHIN THE TIME SPECIFIED THEREIN, UNLESS SO COMPLETED, THIS PERMIT SHALL BE VOID. An extension of time may be granted if applied for twenty-four (24) hours before permit expires.
6. The City of Rolling Hills Estates Engineering Department SHALL BE NOTIFIED AT LEAST TWENTY-FOUR (24) HOURS BEFORE START OF WORK by telephoning (310) 502-9931. Should the inspector find work in progress prior to notification by the Permittee and permit not on-site during construction, work may be stopped for a period of not less than the remainder of the day.
7. An additional inspection fee not less than double the original fee, will be charged for failure to apply for a permit prior to commencement of work.
8. The holder of any permit and any agent, servant, or employee working for said permit holder on any excavation and fill, shall inform himself and obtain all necessary information as to the existence and location of all underground pipes, lines, manholes, wires, signal devices, substructures, and appurtenances of any utility, and the City shall be protected by the Permittee against any damage by reason of any excavation or fill. Any damage caused to such underground installations, appurtenances, or substructures, shall be paid for by Permittee. Such repairs as are required, shall be made or be caused to be made by the City of Rolling Hills Estates and billed to such Permittee who shall pay the same upon receipt or a statement of the cost of such repair.
9. Form inspection will be required prior to placement of concrete and at the completion of work. At least twenty-four (24) hours notice will be required before inspection can be provided.
10. Work shall be performed between the hours of 7:00 a.m. and 4:00 p.m.
11. Specific provisions and conditions may be appended to each permit.
12. Dumpsters must have lighted barricades at each end and must be removed after seven (7) days.

I, (Permittee)_____of (Company)_____hereby make application for permit to construct/excavate/encroach in the Public Highway at the locations described above, subject to the provisions required by the Municipal Code of the City of Rolling Hills Estates, AND THE SPECIFIED REQUIREMENTS OF THE CITY'S PERMIT HEREON SPECIFIED AND ATTACHED.

In consideration of the granting of this permit, it is agreed by the applicant that the City of Rolling Hills Estates, and any of their officers or employees thereof sha saved harmless by the applicant from any liability or responsibility for any accident, loss, or damage to persons or property, happening or occurring as the proxim result of any of the work undertaken under the terms of this application and the permit or permits which may be granted in response thereto, and that all of said liabilities are hereby assumed by the applicant. It is further agreed that if any part of this installation interferes with the future use of the highway by the general public, it must be removed or relocated, as designated by the City Engineer at the expense of the Permittee or his successor in interest.

PRINT NAME _____ SIGNATURE _____ DATE _____

THIS PERMIT EXPIRES SIX (6) MONTHS AFTER THE DATE OF ISSUANCE

DO NOT WRITE IN BOX BELOW

				PREPAID	ACTUAL
BOND REQUIRED ☐ YES ☐ NO		BOND AMOUNT $	ISSUANCE FEE	$	$
			PLAN CHECK FEE	$	$
PLAN CHECK NUMBER	INITIALS	DATE SUBMITTED	INSPECTION	$	$
PERMIT NUMBER	INITIALS	DATE ISSUED	SURCHARGE	$	$
DATE WORK COMPLETED		TOTAL INSPECTION HOURS	TOTAL FEE	$	$

INSPECTION NOTES: