

MINUTES

PARK AND ACTIVITIES COMMISSION

MAY 18, 2004

A regular meeting of the Park and Activities Commission of the City of Rolling Hills Estates was called to order at 7:30 p.m., in the City Hall Council Chambers, 4045 Palos Verdes Drive North, by CHAIRMAN PEKICH.

COMMISSIONERS PRESENT: Allen, Davis, Pagliano, Pekich

COMMISSIONER ABSENT: Clewis, Persichina, Pierson

PARK AND ACTIVITIES COMMISSION MINUTES, MAY 4, 2004

The Community Services Director stated the Minutes of May 4, 2004, will be brought back at the next meeting for approval, as only one member of the COMMISSION was present tonight that attended the May 4, 2004 meeting.

INTRODUCTION OF NEWLY APPOINTED COMMISSIONER

CHAIRMAN PEKICH introduced and welcomed the new PARK AND ACTIVITIES COMMISSIONER DEBORAH DAVIS. COMMISSIONER DAVIS visited all the parks and was brought up to date by the Community Services Director.

AUDIENCE ITEMS NOT ON THE AGENDA

None.

APPEAL OF NOTICE TO REMOVE TREES PLANTED IN CITY'S RIGHT-OF-WAY

The Community Services Director reviewed the memorandum per written agenda material. The COMMISSION discussed maintenance, aesthetics and liability issues relating to the unapproved trees planted in the City's right-of-way. It was noted that allowing these unapproved trees to remain planted on the City's right-of-way would set an unfavorable precedence. Discussion ensued regarding similar situations on Buckskin and on Palos Verdes Drive North. In both instances, the trees were removed. It was stated that Mr. Linares could remove the illegal trees and replant them on his own property.

Mr. Francisco Linares, 4609 Palos Verdes Drive North, addressed the COMMISSION. He reviewed the lengthy history of his home improvements and landscaping. In answer to an inquiry, Mr. Linares stated he installed a drip irrigation system on City property without the City's approval, in order to maintain the unapproved trees on the City's right-of-way. Mr. Linares stated he did not want the trees to grow tall, as that would preclude the privacy that the tree "shrubs" currently provide.

After a lengthy discussion, CHAIRMAN PEKICH suggested this matter be brought back to the COMMISSION at a future meeting, in order to allow a full COMMISSION is available to conclude this matter.

COMMISSIONER DAVIS again questioned the sprinklers Mr. Linares installed on City property, and questioned whether the system met the City's requirements or approval process.

PARK PERMIT FEE SURVEY RESULTS

The Community Services Director reviewed the memorandum per written agenda material. He stated the City Council approved the sports field permit fee and policies.

After some discussion, COMMISSIONER ALLEN suggested a subcommittee be formed to review all aspects of potential fees for park use; i.e., park use fee, kitchen use fee increase, table reservations, staff time, tennis starter time, administrative fees for processing park permits, etc.

This item will be brought back to the COMMISSION on a future agenda. The members of the subcommittee to review park permit fees are COMMISSIONERS ALLEN, DAVIS and PERSICHINA.

LACROSSE CAMP SPORTSFIELD RENTAL REQUEST

The Community Services Director reviewed the memorandum per written agenda material. He stated the first South Bay Lacrosse Camp at Highridge Park is proposed to be held July 22 to 25, 2004, and added the dates do not conflict with any permits issued to AYSO, City special events, park maintenance or turf renovation projects.

Mr. Fred Ritch, lacrosse team head coach at Peninsula High School, addressed the COMMISSION. He stated there is no local summer camp opportunity for young people interested in lacrosse. He added that the proposed camp would cater to those from 6th through 12th grades. If approved, this camp will require the same insurance requirements as all other camps. In addition, all participants have secondary insurance requirements. Mr. Ritch stated he hopes the camp will have 150+ participants, and teacher/student ratio will be approximately 1 to 10.

There being no further discussion, COMMISSIONER ALLEN moved, seconded by COMMISSIONER PAGLIANO

TO APPROVE THE SPORTSFIELD PERMIT APPLICATION SUBMITTED BY THE SOUTH BAY LACROSSE ASSOCIATION TO USE HIGHRIDGE PARK FROM JULY 22 TO 25, 2004.

AYES: Allen, Davis, Pagliano, Pekich

ABSENT: Clewis, Persichina, Pierson

ADJOURN TO PEPPER TREE FOUNDATION ADVISORY BOARD MEETING

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THE PARK AND ACTIVITIES COMMISSION MEETING ADJOURN TO THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING, THE TIME BEING 8:34 P.M.

PROPOSED GOLF TOURNAMENT

The Community Services Director stated the CITY COUNCIL adopted this event as an official Pepper Tree Foundation event. He added that it is suggested the starting location be Los Verdes Golf Club. Unfortunately, all Mondays are booked for 2005, and the Community Services Director suggested the ADVISORY BOARD decide on one of two dates that fall on Tuesdays in September.

ADVISORY BOARD MEMBER ALLEN questioned whether this was already a "done deal" or whether there was still a choice regarding the location. He added that there were so many golf tournaments being held, and was concerned not enough volunteers would be available to plan and help this event come to fruition.

The Community Services Director stated he has been informed that there will be a large amount of volunteers available from all the sports leagues interested in this event.

THE HILLS ARE ALIVE RACE UPDATE

The Community Services Director stated he and Mr. Hogue have been interviewed by COX Communications regarding both The Hills Are Alive and Tracy Austin Tennis Tournament events. He added that race forms were available at the PV Marathon event that was held last weekend.

TRACY AUSTIN TENNIS TOURNAMENT SUBCOMMITTEE MEETING (5-6-04)

The Community Services Director stated the application forms for this event would be ready to mail out this week. He informed the ADVISORY BOARD that a City employee, Jennifer Boudreau, has graciously donated \$500 to both The Hills Are Alive Race and the Tracy Austin Tennis Tournament.

The Community Services Director stated that at the last subcommittee meeting, Ms. Austin was not in favor of holding a sponsors dinner and VIP tennis match this year, and suggested an alternate event, e.g., Ms. Austin and the sponsors getting together for a luncheon. Ms. Austin noted that too much time and effort is expended for a sponsor event that only a few sponsors have attended.

This matter will be discussed at a future subcommittee meeting.

RECONVENE TO THE PARK AND ACTIVITIES COMMISSION MEETING

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THAT THE PEPPER TREE FOUNDATION ADVISORY BOARD MEETING BE ADJOURNED TO THE PARK AND ACTIVITIES COMMISSION MEETING, THE TIME BEING 8:46 P.M.

CITY COUNCIL ACTIONS, MAY 11, 2004

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THAT THE CITY COUNCIL ACTIONS OF MAY 11, 2004, BE RECEIVED AND FILED.

PLANNING COMMISSION MINUTES, MAY 3, 2004

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THAT THE PLANNING COMMISSION MINUTES OF MAY 3, 2004, BE RECEIVED AND FILED.

DIRECTOR'S ITEMS (VERBAL REPORTS)

Cancellation of June Meeting – The Community Services Director stated the June 1, 2004 meeting will be cancelled due to the City Council Budget Study Session meeting scheduled for that date.

Tennis Club Fee Change Update – The Community Services Director stated that at Monday evening's Policy Development Session, the COUNCIL reviewed the suggestions regarding Tennis Club fee changes. He noted the changes suggested were that a "per person" admission fee be charged, with a distinction in price between "resident" and "non-resident". This would require every member of a foursome to pay a fee based on residency and member status. In the past, the person making the reservation would pay one price (i.e., resident rate of \$5) to play tennis. This would equate to each member of the foursome, even a non-resident, would only pay \$1.25.

The Community Services Director also noted that COUNCIL approved no tennis starter staff be available from 12 noon to 3 p.m., and that only during those hours, the courts would be open for public play at no charge, until further notice.

Commission Subcommittees – The Community Services Director stated newly appointed COMMISSIONER DAVIS has volunteered to serve on some of the subcommittees. The City Celebration Subcommittee will consist of COMMISSIONERS DAVIS, ALLEN and either PAGLIANO or PERSICHINA. The Golf Tournament Subcommittee will consist of COMMISSIONERS ALLEN, DAVIS and PERSICHINA.

Park Visitation – The Community Services Director stated the next meeting (June 15) will be a park visitation meeting at Ernie Howlett, unless the COMMISSION is scheduled to review a time-sensitive matter.

COMMISSION ITEMS (VERBAL REPORTS)

City Property Re-Use Subcommittee Meeting Update – At the last subcommittee meeting, discussion ensued regarding neighborhood concerns, renovation of the building by volunteers from various sports groups, and screening of the building and area with native plants. It was noted that HOA groups could possibly use the building for meetings, with any proposed fee charge to be reviewed at a future date.

Equestrian Committee Vacancies – The Community Services Director stated there are three vacancies on this Committee; Western Riding representative; East Side representative; and Stables representative.

Adopt-A-Park Reports – It was noted that a new Adopt-A-Park list would be distributed to the COMMISSION at a future meeting. If possible, COMMISSIONER DAVIS would prefer to have Chandler Park.

FUTURE AGENDA ITEMS

Minutes – 05-04-04

PVP Land Conservancy Agreement

Appeal of Notice to Remove Trees at 4609 PVDN

Park Permit Fees

Tennis Club Fees and Rates Suggestions

ADJOURNMENT

THERE BEING NO OBJECTION, CHAIRMAN PEKICH ORDERED

THE PARK AND ACTIVITIES COMMISSION MEETING ADJOURNED, THE TIME BEING 9:15 P.M.

Respectfully submitted, Approved,

Ellen Shinkai Douglas R. Prichard

Minutes Secretary City Clerk