

**NEXT RESOLUTION NO. 2054**

**NEXT ORDINANCE NO. 628**

**CITY COUNCIL AGENDA**

**SPECIAL MEETING JUNE 29, 2004 7:30 P.M.**

NOTE: REPORTS AND DOCUMENTS RELATING TO EACH AGENDA ITEM ARE ON FILE IN THE OFFICE OF THE CITY CLERK AND ARE AVAILABLE FOR PUBLIC INSPECTION.

1. CALL MEETING TO ORDER
2. SALUTE TO THE FLAG
3. ROLL CALL
4. CEREMONIAL ITEMS

NONE

5. ROUTINE MATTERS

- A. ADJOURNED POLICY DEVELOPMENT SESSION MINUTES – MEETING OF MAY 17, 2004
- B. ADJOURNED CITY COUNCIL MINUTES – MEETING OF MAY 24, 2004
- C. ADJOURNED BUDGET STUDY SESSION MINUTES – MEETING OF JUNE 1, 2004
- D. DEMANDS AND WARRANTS – MONTHS OF MAY AND JUNE

Recommendation: That the City Council approve Warrants 35651 through 35730 in the amount of \$254,499.38; Warrants 35555 through 35598 in the amount of \$34,684.44; Supplemental Warrants 050401 through 050402; 35066 Void; 35163 Void; 35401 through 35413; 35463 through 35476; 35538 through 35543 in the amount of \$197,842.64 for a grand total amount of \$487,026.46 with proper audit.

6. CONSENT CALENDAR: The following routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless good cause is shown by a member prior to the roll call vote. (Items removed will be considered under New Business.)

A. READING OF ORDINANCES AND RESOLUTIONS

Reading in full of all ordinances and resolutions presented for consideration to the City Council will be waived and all such ordinances and resolutions will be read by title only.

B. CLAIM AGAINST THE CITY – FONG

Recommendation: That the City Council send the standard letter of rejection to claimant.

C. CLAIM AGAINST THE CITY – MC DERMOTT

Recommendation: That the City Council send the standard letter of rejection to claimant.

D. MAY 2004 SCHEDULE OF INVESTMENTS

Memorandum from Jud Norrell, City Treasurer, dated June 29, 2004.

Recommendation: That the City Council receive and file the Schedule of Investments report for the month of May 2004.

#### E. ADOPTION OF THE ANNUAL SALARY RESOLUTIONS

Memorandum from Samuel R. Wise, Assistant City Manager, dated June 18, 2004.

Recommendation: That the City Council adopt Resolution Nos. 2045, 2046, and 2047 authorizing the number of positions and compensation for management and professional classifications, the classified employee group, and the part-time employee group.

##### 1. RESOLUTION NO. 2045 FOR ADOPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ESTATES ESTABLISHING THE AUTHORIZED POSITIONS AND COMPENSATION FOR MANAGEMENT AND PROFESSIONAL CLASSIFICATIONS.

##### 2. RESOLUTION NO. 2046 FOR ADOPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ESTATES ESTABLISHING THE NUMBER OF AUTHORIZED POSITIONS AND COMPENSATION FOR THE CLASSIFIED EMPLOYEE GROUP IN THE CITY SERVICE.

##### 3. RESOLUTION NO. 2047 FOR ADOPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ESTATES ESTABLISHING THE COMPENSATION OF POSITIONS IN THE PART-TIME EMPLOYEE GROUP.

#### F. 2004-05 MEMORANDUM OF UNDERSTANDING

Memorandum from Samuel R. Wise, Assistant City Manager, dated June 18, 2004.

Recommendation: That the City Council approve the 2004-05 Memorandum of Understanding between the City and the Rolling Hills Estates Employees' Association.

#### G. RESOLUTION NO. 2048

Memorandum from Samuel R. Wise, Assistant City Manager, dated June 21, 2004.

Recommendation: That the City Council adopt Resolution No. 2048 approving a pre-tax deduction option for PERS service credit purchases.

##### 1. RESOLUTION NO. 2048 FOR ADOPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ESTATES APPROVING EMPLOYER PICK-UP PRE-TAX PAYROLL DEDUCTION PLAN FOR SERVICE CREDIT PURCHASES (CONTRIBUTION CODE 14).

#### H. LEAGUE OF CALIFORNIA CITIES PRIORITY FOCUS DATED MAY 21, 2004

#### I. LEAGUE OF CALIFORNIA CITIES PRIORITY FOCUS DATED MAY 28, 2004

#### J. LEAGUE OF CALIFORNIA CITIES PRIORITY FOCUS DATED JUNE 4, 2004

#### K. LEAGUE OF CALIFORNIA CITIES PRIORITY FOCUS DATED JUNE 11, 2004

#### L. LEAGUE OF CALIFORNIA CITIES PRIORITY FOCUS DATED JUNE 18, 2004

7. AUDIENCE ITEMS NOT ON THE AGENDA/Written AND ORAL COMMUNICATIONS

8. PUBLIC HEARINGS/MEETINGS 8:00 P.M.

A. FY 2004-05 BUDGET PUBLIC HEARING AND ADOPTION

Memorandum from Jud Norrell, Finance Director, dated June 29, 2004.

Recommendation: That the City Council: 1) Open the public hearing and take any public testimony related to the budget adoption, including fees and charges, fund balance policy, and investment policy; 2) Close the public hearing; and 3) Review and adopt Resolution Nos. 2049, 2050 and 2051, the Equipment Replacement Funding Schedule, the Statement of Fund Balance Policy, and the Statement of Investment Policy.

1. RESOLUTION NO. 2049 FOR ADOPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ESTATES ESTABLISHING THE 2004-05 FISCAL YEAR APPROPRIATION LIMIT FOR THE CITY.

2. RESOLUTION NO. 2050 FOR ADOPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ESTATES ADOPTING THE CONSOLIDATED BUDGET FOR THE FISCAL YEAR 2004-05, MAKING APPROPRIATIONS THERETO AND AUTHORIZING EXPENDITURES THEREFROM.

3. RESOLUTION NO. 2051 FOR ADOPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ESTATES ESTABLISHING A COMPREHENSIVE SCHEDULE OF MUNICIPAL FEES AND CHARGES FOR THE FISCAL YEAR 2004-05.

9. NEW BUSINESS

A. PLANNING COMMISSION MINUTES OF MAY 17, 2004

B. PLANNING COMMISSION MINUTES OF JUNE 21, 2004

C. PARK AND ACTIVITIES COMMISSION MINUTES OF JUNE 15, 2004

1. PARK AND ACTIVITIES COMMISSION ACTION ITEM FROM MEETING OF JUNE 15, 2004 - PALOS VERDES PENINSULA LAND CONSERVANCY AGREEMENT

Memorandum from Andy Clark, Community Services Director, dated June 29, 2004.

Recommendation: That the City Council enter into the revised agreement with the Palos Verdes Peninsula Land Conservancy to provide management services for the operation of the George F Canyon Nature Center.

D. BUCKSKIN LANE SPEED HUMP SURVEY RESULTS

Memorandum from Samuel R. Wise, Assistant City Manager, dated June 2, 2004.

Recommendation: That the City Council receive and file this report.

E. TEMPORARY USE PERMIT (TUP) FOR PV CONCOURS D'ELEGANCE; ROLLING HILLS COUNTRY CLUB; 27000 PALOS VERDES DRIVE EAST

Memorandum from David Wahba, Planning Director, dated June 29, 2004.

Recommendation: That the City Council discuss the proposed TUP application and information for the PV Concours d'Elegance to be held at the Rolling Hills Country Club on September 18-19, 2004 and advise staff accordingly.

#### F. SOUTH BAY CITIES COUNCIL OF GOVERNMENTS (SBCCOG) REPRESENTATIVES

Memorandum from Douglas R. Prichard, City Manager, dated June 23, 2004.

Recommendation: That the City Council adopt Resolution No. 2052.

##### 1. RESOLUTION NO. 2052 FOR ADOPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ESTATES APPOINTING A DELEGATE AND ALTERNATE AS OFFICIAL REPRESENTATIVES OF THE CITY TO THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS (SBCCOG).

#### G. PROPOSITION A EXCESS FUND RESOLUTION

Memorandum from Andy Clark, Community Services Director, dated June 29, 2004.

Recommendation: That the City Council adopt Resolution No. 2053 to approve the application for Fourth Supervisorial District Proposition A Excess Grant funds for the future renovation of the Rolling Hills Estates Municipal Stables.

##### 1. RESOLUTION NO. 2053 FOR ADOPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ESTATES APPROVING THE APPLICATION FOR FOURTH SUPERVISORIAL DISTRICT EXCESS GRANT FUNDS FROM THE LOS ANGELES COUNTY PARK AND OPEN SPACE DISTRICT FOR THE DEVELOPMENT OF EQUESTRIAN FACILITIES.

#### H. PALOS VERDES PENINSULA CHAMBER OF COMMERCE

Memorandum from Douglas R. Prichard, City Manager, dated June 23, 2004.

Recommendation: That the City Council approve the agreement by between the City and the Palos Verdes Peninsula Chamber of Commerce for Fiscal Year 2004-05.

#### I. CITY HALL SEISMIC RISK ASSESSMENT AND EXTERIOR IMPROVEMENTS PROPOSAL

Memorandum from Andy Clark, Community Services Director, dated June 29, 2004.

Recommendation: That the City Council enter into the Confirmation of Request for Engineering Services at a cost not to exceed \$7,000 to provide seismic analysis alternatives for the City Hall facilities.

## 10. OLD BUSINESS

### A. RESOLUTION NO. 2044 FOR ADOPTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROLLING HILLS ESTATES DENYING PA-29-01 FOR: (1) TWO GENERAL PLAN AMENDMENTS TO CHANGE THE LAND USE DESIGNATION FOR CERTAIN PROPERTY WITHIN A GENERAL PLAN LAND USE DESIGNATION OF "LOW DENSITY RESIDENTIAL" AND "OPEN SPACE" TO "INSTITUTIONAL"; (2) TWO RELATED ZONE CHANGES FOR SAME PROPERTY TO ALLOW a) PROPERTY LOCATED IN THE RESIDENTIAL (RA-20,000) ZONING DISTRICT (ON THE NORTH SIDE OF PALOS VERDES DRIVE NORTH, EAST OF PALOS VERDES DRIVE EAST AND ADJACENT TO THE PROPERTY AT 2221 PALOS VERDES DRIVE NORTH), TO BE REZONED INSTITUTIONAL AND b) PROPERTY LOCATED WITHIN THE "OPEN SPACE RECREATION" (OSR) ZONING DISTRICT (LOCATED ON THE SOUTH SIDE OF PALOS VERDES DRIVE NORTH, EAST OF PALOS VERDES DRIVE EAST AND ADJACENT TO THE WEST OF PROPERTY AT 2222 PALOS VERDES DRIVE NORTH), TO BE REZONED TO "INSTITUTIONAL"; (3) A CONDITIONAL USE PERMIT TO ALLOW FOR THE CONSTRUCTION OF A NEW 1,650 SEAT SANCTUARY TO A MULTI-PURPOSE FACILITY AND FOR ADDITIONAL RELATED SITE IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO, DEVELOPMENT OF A "SERENITY GARDEN," ALTERATIONS OF SURFACE PARKING, DRIVEWAY ENTRANCE AND EXITS, LANDSCAPING AND RIGHT-OF-WAY IMPROVEMENTS; (4) A NEIGHBORHOOD COMPATIBILITY DETERMINATION FOR THE PROPOSED BUILDING IMPROVEMENTS; (5) A GRADING PERMIT TO EXPORT APPROXIMATELY 34,400 CUBIC YARDS OF EARTH FROM THE SITE; AND (6) A SPECIAL USE PERMIT TO ALLOW ADDITIONAL EXTERIOR LIGHTING FOR THE PROJECT APPLICANT: ROLLING HILLS COVENANT CHURCH; LOCATION: 2221/2222 PALOS VERDES DRIVE NORTH.

## 11. CITY ATTORNEY ITEMS

### A. CITY ATTORNEY AGREEMENT

Memorandum from Douglas R. Prichard, City Manager, dated June 23, 2004.

Recommendation: That the City Council adopt the agreement with Bannan, Green, Frank and Terzian for the provision of legal services for Fiscal Year 2004-05.

12. CITY COUNCIL/REGIONAL COMMITTEE REPORTS: This item provides the opportunity for Members of the City Council to provide information and reports to other Members of the City Council and/or the public on any issues or activities of currently active Council Committees, ad hoc committees, regional or state-wide governmental associations, special districts and/or joint powers authorities and their various committees on which Members of the City Council

might serve or have an interest, which are not otherwise agendized.

### A. MAYOR MITCHELL

#### 1. EQUESTRIAN COMMITTEE MINUTES OF JUNE 14, 2004

(a) EQUESTRIAN COMMITTEE ACTION ITEM FROM SPECIAL MEETING OF JUNE 14, 2004 – PROPOSED MUNICIPAL STABLE FEE INCREASES

Memorandum from Andy Clark, Community Services Director, dated June 29, 2004.

Recommendation: That the City Council: 1) Increase the boarding fees to \$27.00 per stall per month; 2) Increase the non-resident surcharge fee to \$5.00 per month per non-resident boarder; and 3) Increase Municipal Stable trainer fees to \$30 per month per trainer.

### B. COUNCILMAN ZERUNYAN

#### 1. CITY PROPERTY REUSE UPDATE

Memorandum from Andy Clark, Community Services Director dated June 29, 2004.

Recommendation: That the City Council receive and file this report.

13. MAYOR AND COUNCIL ITEMS: This item provides the opportunity for Members of the City Council to request information on currently pending projects and/or issues of public concern, direct that an item be agendaized for future consideration and/or make announcements of interest to the public.

14. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation, pursuant to subdivision (c) of Government Code Section 54956.9 (one case)

Property: 5028 Willow Wood

Property Owner: Loren Crawford

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code Section 54956.8)

Property: 550 Deep Valley Drive

City Negotiator: City Manager Prichard

City Attorney Terzian

Planning Director Wahba

Negotiating Parties: City and Cousins Marketcenters

Under Negotiation: Consideration of letter of credit pursuant to property development agreement dated March 17, 1998

15. ADJOURNMENT